



Certificate Course in School Library

LIBRARY

PAC Report:23.32

(2024-25)

Dr. P.K. Tripathy

Program Coordinator

Regional Institute of Education

National Council of Educational Research and Training (NCERT)
Shyamla Hills, Bhopal - 462013



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विद्यया ऽ मृतमञ्जुते



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Regional Institute of Education (National Council of Educational Research and Training) Shyamla Hills Bhopal -462013 2024-25

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SYLLABUS

Regional Institute of Education (NCERT), Bhopal



Syllabus of:

Certificate Course in School Library (CCSL)

Course Name	: Certificate Course in School Library
Category of the Course	: Library Science
Semester/ Duration	: 06 Months
Course Transaction	: Blended mode (off line and online)

Introduction

The **National Education Policy – 2020** recommends "For ensuring vibrant libraries in communities and educational institutions, it will be imperative to make available adequate library staff and also devise appropriate career pathways and CPD for them."

The School library is an important component of School Education System. It is considered as the heart of the school and it's the hub of all the teaching and learning activities of the school. In knowledge based education system – unlike exam oriented education system, the school libraries play a pivotal role. The importance of libraries in the school is completely neglected in country and it is very much evident from the NCF 2005 document that the "School libraries have been a subject of policy recommendations for long time, but a functioning library in the school continues to be a rarity". Due to this the school children are deprived of good reading facility in the form of effective and functional library. Almost all the schools do have good collection of books but they were badly managed due to non-availability of professionally trained library staff in the schools. This is very much justified and mentioned in NCF 2005, that the "training of teachers in library management and use is required to meet the demands of this situation".

Further, the Bachelor degree and Post Graduate degree in Library Science offered by the Universities are mainly concentrating their curriculum aiming to prepare the library professionals for the higher education institutions and school library is totally neglected. In India not even a single university or institution is offering any specialized course for the school librarianship. The school librarians are expected to possess certain specific skills and competencies to manage school library and the challenge to provide the library services to young users in the school in the digital age. Modernization of school library using modern technology is the need of the hour. The present course "Certificate Course in School Library" introduced to attend this issue. The capacity building of teacher librarians/ in-charge librarians working in schools through this course will be very much useful in the changing ICT and web environment.

Objectives of the Course:

- a) To provide Continuing Professional Development (CPD) trainings to school librarians.
- b) To enable the school librarians and strengthen the school libraries in the light of basic ideas established in the NEP-2020.

Methodology:

- This certificate programme will be conducted by using blended approach with online and face-to-face mode.
- The duration of the course will be six months with face to face interventions for 10 days duration, which will include lectures from experts, demonstrations and hands on practice.
- The course material will be offered through Moodle/RIE Bhopal library website.

Participants of the Course and Total Intake:

- Fifty participants (Teachers and In-charge Librarians) from Western region States and Union Territories will be admitted into the course.
- Mode of admission will on the basis of deputation of candidates from the Western Region through concerned SCERTs.
- Requests to be sent from the RIE, Bhopal to Western Region states and UTs for deputation of librarians/in-charge librarians.

Prerequisite and Qualifications:

- Candidates with Bachelor Degree in any discipline.
- Candidates with basic ICT knowledge.
- Candidates left with minimum of 5 years service.
- · Zeal to learn the subject

Admission Criteria:

• Deputed Candidates from the Western Region.

Syllabus, Teaching and Examination Scheme

S.N.	Paper Name	Examination Marks		Total Marks
		Theory Examination (Marks)	Practical, Assignment & Viva (Marks)	
1.	Paper I: Fundamentals of School Library	70	30	100
2.	Paper II: Collection Development in School Libraries	70	30	100
3.	Paper III: School Library Organization and Management	70	30	100
4.	Paper IV: School Library Activities and Services	70	30	100
5.	PAPER V: Technologies for a School Library	70	30	100
6.	PAPER VI: Project Report	Report (70)	Viva Voice (30)	100
			Total Marks	600

Details of the Syllabus

Paper I: Fundamentals of School Library

Unit-1: School Library: An Introduction

Unit-2: NEP 2020 and School Library

Unit-3: Roles and Function of School Library

Unit-4: Role, Responsibilities of a School Librarian

Units-5: School Library Infrastructure: Standards and Practices

Paper II: Collection Development in School Libraries

Unit-1: Collection Development: Need and benefits of collection

Unit-2: Acquisition processes

Unit-3: Letter Writing

Unit-4: Print and Electronic Resources for a school library

Unit-5: Exploring OER for different

Paper III: School Library Organization and Management

Unit-1: School Library Management

Unit-2: Classification, Cataloguing and Physical Processing

Unit-3: Library Records

Unit-4: Stock Verification, Write-off, Charge Handover/Takeover

Unit-5: Library Automation: Granthalaya

PAPER IV: School Library Activities and Services

Unit-1: Activities to inculcate and enhance Reading habits

Unit-2: Information Literary and Digital Literary

Unit-3: Library Services

Unit-4: Web Based Library Services

Unit-5: Inclusive services – Inclusive setup

PAPER V: Technologies for a School Library

Unit-1: Basic Computer processing - Word, Excel, PPT, etc.

Unit-2: Web based Tools for a School Library

Unit-3: Social Network - Blog, Face book, Twitter, Instagram, YouTube.

Unit-4: School Library Blog: Blogger.com

Unit-5: Google tools for school library

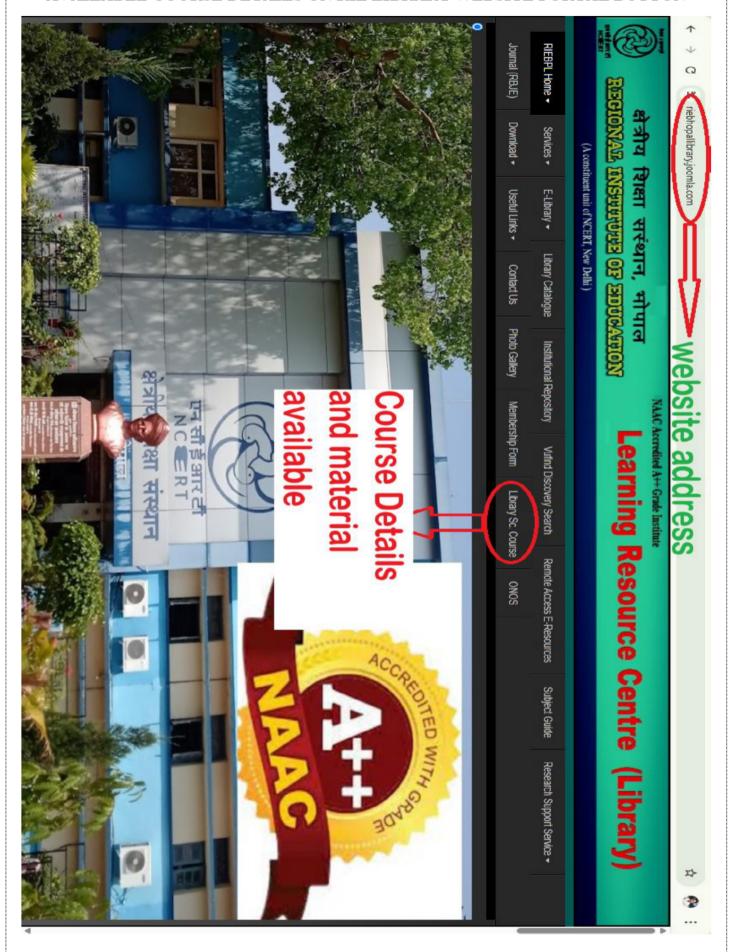
PAPER VI: Project Report & Viva Voice

- > Establishing Library setup in the School of the candidate.
- Preparing a comprehensive report with appropriate pictures and documentary.
- > Evidences of activities and services of the library.
- > Evidences should include pre and post establishment of the library.
- ➤ Under the Supervision of any Faculty.

Evaluation Methods:

- · Unit end assessment: Assignment, Quiz, etc.
- Term end examination: Final written examination
- Practice test (ICT based)
- Viva-Voice
- Theory 70% marks and 30% marks for Practice, Project Report & Viva
- The pass percentage is 50% in individual paper including theory and practical
- Grading system: 3rd division (50% to 60% marks), 2nd division (60% to 70% marks), and 1st division (70% marks and above).

AVAILABLE COURSE DETAILS ON RIE LIBRARY WEBSITE PORTAL BUTTON



PRESENTATION AND COURSE REVIEW

विद्यया ८ मृतमञ्जूते



COURSE:-

CCSL (Certificate Course in School Library)
Category of the course - Library Science





Regional Institute of Education

RIE Bhopal



- * CCSL COURSE
- * Free of Charge
- * 06 Months WS
- * Every Sunday class
- * Class Platform ONLINE



Regional Institute of Education





- · Please use on this link :-
- https://drive.google.com/drive/folders/1wboUdp9-KuYiJ31 G7QkYas1dGAfrWJGn
- Advertisement
- Syllabus
- Calendar
- Online registration link -https://forms.gle/V1hUvspgqbcLRSjh8
- Google Form
- Visit our library website:
 https://riebhopallibrary.joomla.com

CCSL Course Calendar 2024-25

PAC - 23.32

S. No.	PAC Code	Title of the PAC Programmed Type*	Name of Programme Coordinator	Activity/Date (Tentative)
1	23.32	Admission of candidates. (Training)*	Dr P. K. Tripathy	Activity - I 01 st to 10 th August 2024
2.	23.32	Online classes will start. & Face to face personal contact programme (Training)*	Dr P. K. Tripathy	Activity - II 01 st September and will continue up to 31 st December 2024
3.	23.32	Training Program for School Librarians of Gujarat at Somnath. (Training)*	Dr P. K. Tripathy	Activity - III 25 th to 29 th November 2024
4.	23.32	 Practical. Examination. Project report. Viva. Evaluation, declaration of result and preparation of final report's multiple copies. (Training)* 	Dr P. K. Tripathy	Activity - IV 01 st to 10 th January 2025
5.	23.32	Report submission. (Training)*	Dr P. K. Tripathy	Activity - V February 2025

Coordinator Dr P. K. Tripathy PAC 23.32

PUBLISH ADVERTISEMENT



Regional Institute of Education (NCERT), Bhopal





Advertisement for Certificate Course in School Library (CCSL) 2024 Free of Charge

Course Name	Certificate Course in School Library
Category of the course	Library Science
Duration	06 Months
Couse Transaction	Online

A Six-month "Certificate course in School Library" has been launched by the library of Regional Institute of Education, Bhopal. This is a specialised course in school Librarianship to up-skill the librarians/perspective librarians to deal with latest technologies and to establish e-Libraries as recommended in NEP-2020.

At present 10 seats out of total 50 seats are to be filled through this advertisement on the basis of "First come first serve". Preference will be given to the incumbent school librarian or school teachers. For more information please use on this link (https://drive.google.com/drive/folders/1wboUdp9-KuYiJ31G7QkYas1dGAfrWJGn) or visit our library website: https://riebhopallibrary.joomla.com/

There is no admission fee for the course as this is an online course except the contact programme and examination for 10 days, when the candidate has to visit the Institute in person. The institute will not provide travel, accommodation and food charges for attending the contact programme classes. Regular classes will be held online on Sundays for one hour only. Interested candidate can contact Dr P.K. Tripathy, librarian in the following Contact address details for application.

Online registration link - https://forms.gle/V1hUvspgqbcLRSjh8

Librarian

Contact details:

E-mail ID: library.riebpl@gmail.com

Ph. Mo-9303132521

DEPUTATIONAL CANDIDATES PARTICIPATE LATTER CHHATTISGARH

Research & Training,
Chhattisgarh
Shankar Nagar, Raipur



राज्य शैक्षिक अनुसंघान और प्रशिक्षण परिषद्,छत्तीसगढ़, शंकर नगर, रायपुर

Telephone-0771-2443596, 0771-2443496 Website: www.scert.cg.gov.in Email:scertcg@gmail.com

पत्र क्र./परिषद्/ग्रंथालय/2024 3।99

रायपुर, दिनांक 0.5/0.8/2024

प्रति.

संचालक, लोक शिक्षण संचालनालय इन्द्रावती भवन, नवा रायपुर अटल नगर, छत्तीसगढ़

विषय:— स्कूल लाइब्रेरियन / प्रभारी शिक्षकों के लिए ऑनलाइन ''स्कूल लाइब्रेरी में सर्टिफिकेट कोर्स'' विषयक।

संदर्भ:- पत्र क्र. F.No.DEE/2024-25/PAC-23.32/888 दिनांक 03.07.2024।

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विषयांतर्गत लेख है कि दिनांक 09.07.2024 को क्षेत्रीय शिक्षा संस्थान,एन.सी.ई.आर.टी.,स्वायत्त इकाई शिक्षा मंत्रालय, भारत सरकार के अंतर्गत श्यामला हिल्स, भोपाल के अंतर्गत स्कूली छात्रों को पुस्तकालय स्वचालन, ई—लाइब्रेरी और डिजिटल संसाधन प्रदान करने के लिए राष्ट्रीय शिक्षा नीति 2020 के प्रमुख क्षेत्रों में से एक हैं। क्षेत्रीय शिक्षा संस्थान के द्वारा स्कूल पुस्तकालय प्रबंधन और ई—लाइब्रेरी के निर्माण में बुनियादी से लेकर उन्नत प्रशिक्षण प्रदान करने के लिए पुस्तकालयाध्यक्षों / प्रभारी पुस्तकालयाध्यक्षों के लिए छह महीने का "स्कूल पुस्तकालय में प्रमाणपत्र पाठ्यक्रम" प्रारंभ किया है। ऑनलाइन प्रशिक्षण किया जाना है।

इस पाठ्यक्रम को स्कूल पुस्तकालयों के स्वचालन और आधुनिकीकरण के साथ—साथ स्कूली छात्रों के लिए ई—पुस्तकालयों के निर्माण के लिए अत्यधिक उपयोगी बनाया गया है। पाठ्यक्रम ऑनलाइन में शामिल होने के लिए अपने राज्य के स्कूलों से 10 पुस्तकालयाध्यक्षों / प्रभारी शिक्षकों को क्षेत्रीय शिक्षा संस्थान भोपाल भेजा जाना प्रस्तावित है।

(संचालक महोदय द्वारा अनुमोदित) संलग्न :- संदर्भित पत्र संलग्न

> (ज.पा.स्थ) अतिरिक्त संचालक एस.सी.ई.आर.टी.,छ.ग.,रायपुर

प्रतिलिपि :-

पृष्ठा क्र./परिषद्/ग्रंथालय/2024 3.200

रायपुर, दिनांक 0.5.10.812024

1. क्षेत्रीय शिक्षा संस्थान,एन.सी.ई.आर.टी.,स्वायत इकाई शिक्षा मंत्रालय, भारत सरकार के अंतर्गत श्यामला हिल्स, भोपाल (म.प्र.) को चार सूचनार्थ।

> अतिरिक्त संचालक एस.सी.ई.आर.टी.,छ.ग.,रायपुर

DEPUTATIONAL CANDIDATES PARTICIPATE LATTER BHOPAL





પાથાની સાક્ષરતા અને એક નાન

No. : GCERT/STTI-RIE/2024/ 188 Gujarat Council of Educational Research & Training,
'Vidyabhavan', Sector-12, Gandhlinagar.
Tel. No.: (079) 23256813-39
Director: (079) 23256808
Secretary: (079) 23256813
Fax: (079) 23256812
E-mail: director-geert@gujarat.gov.in Web:: www.gcert.gujarat.gov.in Date: 0 5-08 -2024

To. Prof. Jaydip Mandal, Principal, Regional Institute of Education Shyamla Hills, Bhopal, M.P.-462002

Subject :- Participants Name for "Certificate Course" of School Librarian Ref:- Your letter dated 01/07/2024

Respected sir,

I hope this message finds you well. I am writing to provide you with the names of participants who will be interested in Certificate course in School Library". Here are the names of the participants:

Sr. No.		School Name	District	Designation	Mo. No.
1	Amitkumar Bhupendra Shah	Adivasi Secondary School	Chhota Udepur	Librarian	9427540721
2	Devendrasinh D. Dabhi	Nobal High school, Krishna nagar	Ahmedabad-City	Librarian	8200614311 9825424292
3	Champaben Dharmaben Patel	Shri N.H. Sarvjanik vidyamandir, Dhinoj	Patan	Librarian	7874789664
4	Alkaben Rojivadiya	Lions Highschool, Manavadar	Junagadh	Librarian	6352548681
5	Sursinh Vala	Vinoba Vidya Mandir, Simar	Gir Somnath	Librarian	9664523435
6	AmrutBhai K. Bhut	Sir Ajitsinh highschool, Dhangadhra	Surendranagar	Librarian	9898168801

Please let us know if there are any further requirements or procedures we need to follow regarding their enrollment. We look forward to the opportunity for them to enhance their skills and contribute positively to their library course.

Warm regards,

Secretary GCERT, Gandhinagar

DEPUTATIONAL CANDIDATES PARTICIPATE LATTER GOA



Government of Goa STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING PORVORIM - GOA 403 521

PHONE/FAX- 0832-2417276

e-mail-scertgoa@gmail.com

No: SCERT/Acad/Teacher Training (NCERT)/1040/2022/1948

Dated: -03.08.2024

ORDER

Sanction is hereby conveyed to depute below mentioned Librarians/In-Charge Teachers of the concerned Higher Secondary Schools to attend "Certificate Course in School Library (CCSL)" (blended mode) in RIE, Bhopal.

Sr. No.	Names of the Higher Secondary School	Name of the Librarians/In- Charge Teachers	Designation	Contact No.	Email ID
1.	Harmal Panchakroshi Hr. Sec. School & Institution of Vocational Studies, Harmal- Goa	Mrs. Sangeeta Khandolkar	Librarian	9370270900	harmalpanchakroshih ss@gmail.com
2.	V.V.M.'s Ramacrisna Madeva Salgaocar Hr. Sec. School, Margao-Goa	Ms. Sneha Dattaprasad Mandrekar	Librarian	9764937207	sneha.mandrekar@w m.edu.in
3.	Fr. Agnel Hr. Sec. School, Pilar-Goa	Mrs. Snacia Edlyn Oliver	Librarian	9921701817	oliversancia@gmail.co m
4.	Our Lady of the Rosary Hr. Sec. School, Dona Paula-Goa	Ms. Leena Bhounsule	Librarian		olorhssdonapaula@re diffmail.com
5.	M.E.S. Hr. Sec. School, Zuarinagar-Goa	Mr. Manguesh Naik	Librarian	9850459717	marissafdes@gmail.co m
6.	Shiroda Hr. Sec. School, Ponda-Goa	Mrs. Anupa pai Raikar	Librarian		shirodahrsec@gmail.c om

Contd... Pg.2

MODULE PRESENTATION SAMPLE MATERIALS

PAPER-I

Unit-1: School Library: An Introduction

Lectured by **Dr. P.K. Tripathy**

School Library: An Introduction

"Many studies have shown that, when teachers and librarians work together, students achieve higher levels of literacy, reading, learning, problem-solving, and information and communication technology skills." (IFLA, 2015).

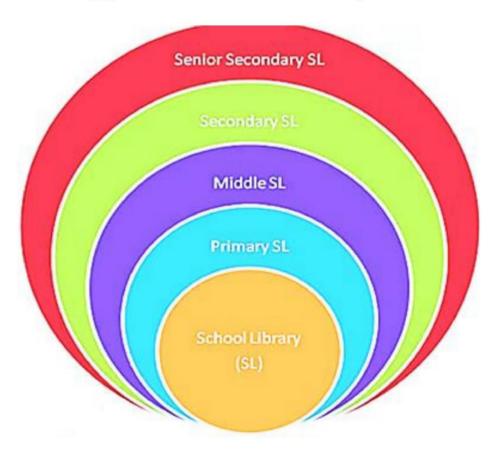
Thus, each school, whether in private or public, need to set up a well-equipped library with a full-time qualified librarian with the mission of providing access to information.

This unit explains the meaning and definition, importance, and role of a school library in education and states its objectives and functions.

Objectives of a School Library

- To inculcate the habit of reading among children;
- ❖ To provide documents to supplement teaching and learning;
- To motivate students towards learning new things;
- ❖ To provide them with comfortable furniture conducive to learning;
- ❖ To provide guidance to them in every sphere of their life;
- ❖ To sensitize them towards social issues of the country so as to shape a civil and altruistic outlook; and other.

Types of School Library



Aims of School Libraries

- 1. To further the educational objectives of its school:
- To become a dominant force and sources for educational excellence
- 3. To act as inspiration for lifelong learning
- 4. To promote Information Literacy among students

Primary School Library

- *The school library should aim to:*
 - foster book mindedness
 - strengthen learning skills
 - o create a love for books and other learning resources
 - inculcate the-habit of reading

Aims of Secondary School Library

- ❖ Inculcate the habit of using the school library, not only with reference to their learning for course requirements but also by learning reading for pleasure, general knowledge and recreation:
- ❖ Development of learning skills for collecting information on any topic by consulting reference books and other material;
- ❖ Provide opportunities to students to visit other academic, special and public libraries to get an idea of the library system in the country, as major resource for learning and use them at later stages of life.

Functions of School Libraries

- Providing Current Awareness Service;
- Application of ICT in Library;
- ❖ Bulletin board;
- New Arrival Corner;
- Preparing and displaying news clipping and bulletin;
- Lending services to staff as well as students;
- Preparing and implementing Library Rules;
- Initiate Information Literacy Programmes
- Stock verification;
- Preparing special programmes and services for vacations;
- Reference services

Services and Activities of a School Library:

- ❖ Book lending Service
- Reference service
- Formation of book club;
- Quiz competitions;
- Declamation and debate competitions;
- Story writing competitions;
- Vocabulary and word finding games;
- Library week celebrations;
- Celebrating all the festivals in the region

- Play-way methods to develop skills in time management, communication, etiquettes and manners;
- Story telling;
- ❖ Spelling Bee/contest;
- ❖ To encourage students to write book reviews;
- ❖ To celebrate special days

Types of Reading Material in School Library:

- * Reference books- Dictionaries, Encyclopaedias, etc;
- Recreational books;
- Inspirational books like Biographies and autobiographies;
- Books with illustrations;
- Adventure and travel books:
- Classics:
- Braille and sound books;
- ❖ Audio-visual collection in CD-ROMs and DVDs;
- **E**-resources like e-books, e-journals etc.
- Maps, charts, models, atlases;
- Popular fiction

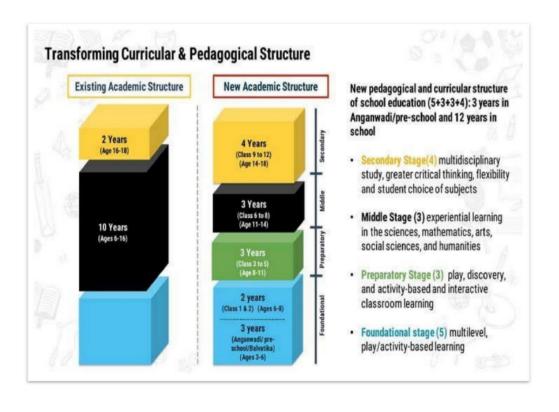
PAPER-I

Unit-2: New Education Policy 2020 and NCF

Lectured by **Dr. P.K. Tripathy**

NEP 2020

According to the NEP 2020 policy – "Education is fundamental for achieving full human potential, developing an equitable and just society, and promoting national development. Providing universal access to quality education is the key to India's continued ascent and leadership on the global stage in terms of economic growth, social justice and equality, scientific advancement, national integration, and cultural preservation" (MHRD, 2020).



NEP-2020 Recommendations and School Libraries

- a) Promoting reading habits
- b) Developing enjoyable and inspirational books
- c) Making the books availability of in school libraries
- d) ICT equipped school libraries in villages
- e) School Pedagogy and Library
- f) Career development plan for library staff

NCFFS (National Curriculum Framework for Foundation Stage)

☐ Library activities children in the age group of 3 to 8 years
\square Books and other materials developed by NCERT - Jaadui
Pitara

The library and its role in the foundation stages of students are outlined in NCFFS, published in 2022; p.153-154, as follows:

★ Libraries can implement early literacy programs for young children, promoting language development, vocabulary building, and pre-reading skills through interactive activities and age-appropriate books and

materials.

Story Telling Session



★ Libraries can foster parent-child engagement through workshops, interactive sessions, and age-appropriate reading materials, thereby improving the overall development and learning experiences of young children.

Puppet Show in Library

★ Libraries can create play-oriented spaces for young children, utilizing educational toys, puzzles, games, and manipulative to promote cognitive, social, and motor skills, encouraging exploration, creativity, and problem-solving.

Children Space in Library

★ Libraries can create sensory experiences for young children, promoting cognitive and emotional development through sensory activities like story time, play areas, and sensory-based learning.

Sensory Story Session



★ Libraries can offer early numeracy support to young children through math-related books, puzzles, games, and manipulative activities, fostering a foundation in basic mathematical concepts.

The National Curriculum Framework for School Education, which was issued in 2023, stated the role of the library in school education (p.555-556) as follows:

A library should be an active space with an attractive display of good books, generating motivation and interest in reading. Teachers and adults can model reading behavior, read-aloud, and plan engagements. Children should have access to good literature and be encouraged to borrow books.

Depending on the space available in the school, three types of libraries can be set up:

School	Library
	School

- ☐ Classroom Library Corner
- ☐ Community Library

Paper-I

Unit-3: Role and Function of School Library

Lectured by

Dr. P.K. Tripathy

Introduction

"No school can function without a good library which will be the hub of the intellectual and literary activities of the school and play the same role as a laboratory or workshop plays in a science or technical institution"

(Secondary Education Commission, India, 1952-53, Appointed by Ministry of Education).

□ According to IFLA/UNESCO School Library Manifesto, "the school library provides information and ideas that are fundamental to functioning successfully in today's information and knowledge-based society. The school library equips students with lifelong learning skills and develops the imagination enabling them to live as responsible citizens". The role and responsibilities of the school library are discussed in this unit in order to help it achieve its goals.

Role of a School Library

School libraries are essential resources for learning and self-improvement. They are not just collections of books but a temple of knowledge, managed by professionally trained personnel. They act as useful aids to study and education, critical for students' achievement. Evidence supports the connection between student achievement and library media specialists, with well-funded, properly-stocked libraries leading to higher achievement, improved literacy, and greater success at the post-secondary level. Today, school libraries must become "school library media centers" with computers to enable meaningful learning with a wide variety of information.

IFLA School Libraries Guidelines, Section 1.4, envisages the role of a school library within a school as follows:

"A teaching and learning center to provide an "active instructional program integrated into curriculum content," (IFLA, 2015, pp. 17-18) with emphasis on:

- Resource-based Capabilities
- Thinking-based Capabilities
- Knowledge-based Capabilities
- Reading and Literacy Capabilities
- Personal and Social Capabilities
- Learning Management Capabilities

Functions of a School Library

The school library is an integral part of the educational program. According to IFLA/UNESCO School Library Manifesto, 1999 (IFLA/UNESCO, 1999), the school library has to accomplish the following functions:

The school's mission and curriculum aim to support educational goals, develop children's enjoyment of reading and library use, and provide opportunities for information creation and use. It also supports students in evaluating and using information, exposing them to diverse ideas and experiences. Programs encourage cultural and social awareness, and the school promotes intellectual freedom and access to information for efficient citizenship. Resources are selected, instructional facilities, and trained staff are employed.

The Principal and the School Library

The principal should prioritize the use of a strong school library service, collaborate with the library in curriculum planning, and ensure flexible scheduling for teachers and students. They should also involve the school librarian in instruction, curriculum planning, staff development, and student learning assessment. The principal should integrate library evaluation into the overall school evaluation, emphasizing its vital role in achieving educational standards.

Students and the Library

Student's activities in the library are likely to include the following:

- □traditional homework
- □ project work and problem solving tasks.
- □information seeking and information use
- production of portfolios and material to be presented to teacher and classmates

Cooperation with Parents

Parents' involvement in school activities varies across countries. Libraries can offer opportunities for parent volunteers to help with practical tasks, support staff, and participate in reading promotion programs. They can also participate in literature discussion groups with their children, contributing to master learning outcomes. Additionally, parents can form library friends, providing extra funding for activities and assisting in organizing special cultural events. These groups can help the library meet the needs of their children.

Examples of Reading Activities

Basic and Primary	Secondary and Interactive	Tertiary and Contributive
 Care of books and making of bookmarks Treasure Hunt in the library Storytelling and reading out Simple games like Dumb Charades, Memory Games etc Display board activity Reference games 	 Book Talks Journal review Writing of book reviews Book Auction Repair of books and making of book jackets Book Acrostics Just- a- minute Adopt-a-book Prediction charts 	 Books created by the students Creating bibliographies Making a map and guide of the library Reader surveys and reader profiles Mini-seminar presentations Reviews on hand Preparing indexes of useful articles in journals



List of topics and assigned resource persons

Paper I Topics				
Funda	mentals of School Library	Assigned resource persons		
Unit-1	School Library: An Introduction	Dr P.K. Tripathy		
Unit-2	NEP 2020 and School Library	Dr P.K. Tripathy		
Unit-3	Roles and Function of School Library	Dr P.K. Tripathy		
	Role, Responsibilities of a School	Dr P.K. Tripathy		
Unit-4	Librarian			
	School Library Infrastructure:	Dr B.K. Jha		
Unit-5	Standards and Practices			
	Paper II Topic	s		
Collection	on Development in School			
	Libraries	Assigned resource persons		
	Collection Development: Need and	Dr S.K. Pathak		
Unit-1	benefits of collection			
Unit-2	Acquisition processes	Dr Dhirendra Pradhan		
Unit-3	Letter Writing	Dr P.K. Tripathy		
	Print and Electronic Resources for a	Dr Alekha Karadia		
Unit-4	school library			
Unit-5	Exploring OER for different	Prof. M.P. Singh		
	Paper III Topio	cs		
School Library Organization and				
	Management	Assigned resource persons		
Unit-1	School Library Management	Dr S. Nagraj		
	Classification, Cataloguing and	Prof. M.K. Joshi		
Unit-2	Physical Processing			
Unit-3	Library Records	Dr D.K. Singh		
	Stock Verification, Write-off, Charge	Dr P.L. Negi		
Unit-4	Handover/Takeover			
Unit-5	Library Automation: Granthalaya	Mr Mohan Lal		
	Paper IV Topic	s		
School Lil	orary Activities and Services	Assigned resource persons		
	Activities to inculcate and enhance	Dr Pooja Jain		
Unit-1	Reading habits			
	Information Literary and Digital	Dr Jyotshna Sahoo		
Unit-2	Literary			
	Library Services	Dr Satish Malik		
Unit-3				
Unit-3 Unit-4	Web Based Library Services	Dr S.S. Kushwah		
		Dr S.S. Kushwah Prof N.k. Swain		

List of topics and assigned resource persons

Technol	ogies for a School Library	Assigned resource persons
	Basic Computer processing – Word,	Dr Seema Dwivedi
Unit-1	Excel, PPT, etc.	
	Web based Tools for a School	Dr Mohit Gupta
Unit-2	Library	
	Social Network – Blog, Face book,	Dr Mukesh Pathak
Unit-3	Twitter, Instagram, YouTube.	
Unit-4	School Library Blog: Blogger.com	Dr Alekha Karadia
Unit-5	Google tools for school library	Dr Rakesh Khare
	Paper VI Topio	es
VIVA	, Practical, Examination	Assigned resource persons
		Dr Akash, Dr B.K. Jha, Dr S. Nagraj, Dr
1.	Examination	Rajneesh, Dr Pooja Jain, Dr Priya Rai
		Dr Akash, Dr B.K. Jha, Dr S. Nagraj, Dr
2.	Practical	Rajneesh, Dr Pooja Jain, Dr Priya Rai
3	Visca	Dr Akash, Dr B.K. Jha, Dr S. Nagraj, Dr
3.	Viva	Rajneesh, Dr Pooja Jain, Dr Priya Rai

List of resources persons	
1	Dr P.K. Tripathy (Prog. Coordinator), Bhopal
2	Dr S. Nagraj, DL, RIE, Mysuru
3	Dr P.L. Negi, DL, RIE, Bhubaneshwar
4	Dr B.K. Jha, DL, RIE, Ajmer
5	Dr S.K. Pathak, Libarian, IISER, Bhopal
6	Dr Dhirendra Pradhan, AL, SPA, Bhopal
7	Dr Rakesh Khare, Libarian, RNTU, Bhopal
8	Dr Prabhat Pandey, Libarian, Govt. PG College, Narela
9	Mrs Pooja Jain, AL, LDD, NCERT
10	Dr S.S. Kushwaha, Jhansi
11	Pro. K.P. Singh, university of Delhi, Delhi
12	Pro. M.P. Singh, BR Ambedkar University, Lucknow
13	Dr Priya Rai
14	Dr Seema Dwivedi, AL
15	Mr Alekha Keradia, AL, ICT
15	IVIT AIEKNA KETAGIA, AL, ICI

RECOURCE PERSONS ONLINE LECTURES (SATURDAY AND SUNDAY ONLINE CLASSES)



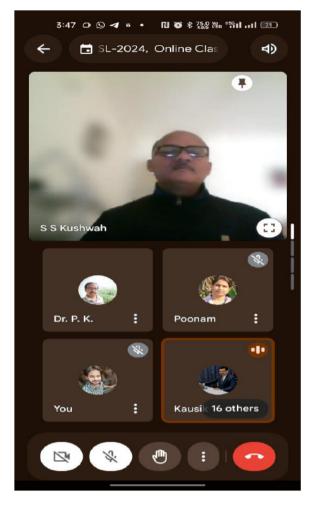


Dr K.P. Singh

Dr S. Nagraj (School Library Management)



Dr Satish Malik (Library Services)



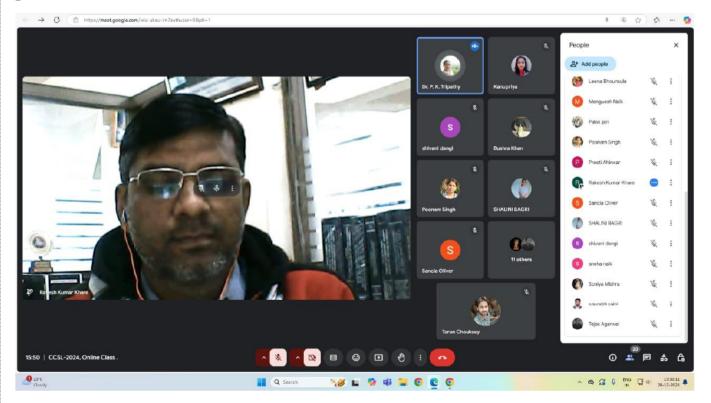
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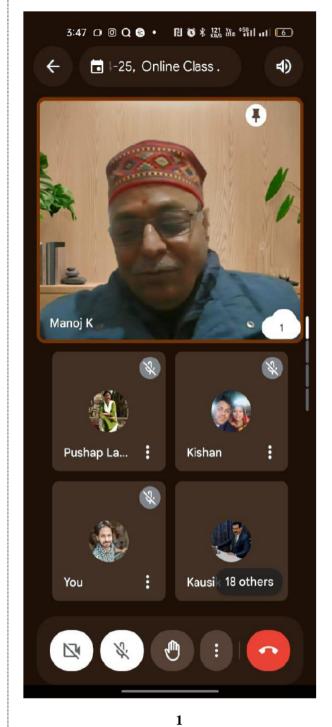
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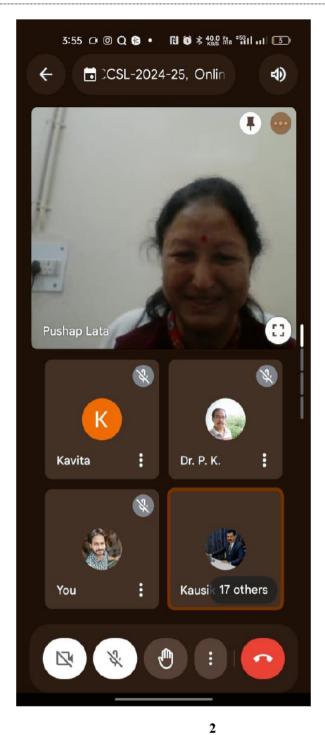
Dr S.S. Kushwah (Web Based Library Services) processes)

Dr Dhirendra Pradhan (Acquisition

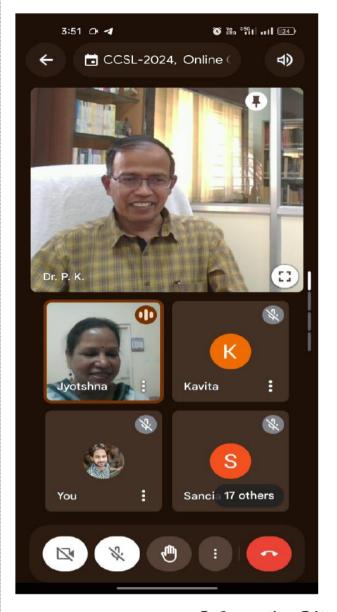


Dr Rakesh Khare (Google tools for school library)





- 1. Prof. M.K. Joshi (Classification, Cataloguing and Physical Processing)
- 2. Dr P.L. Negi Stock Verification, Write-off, Charge Handover/Takeover



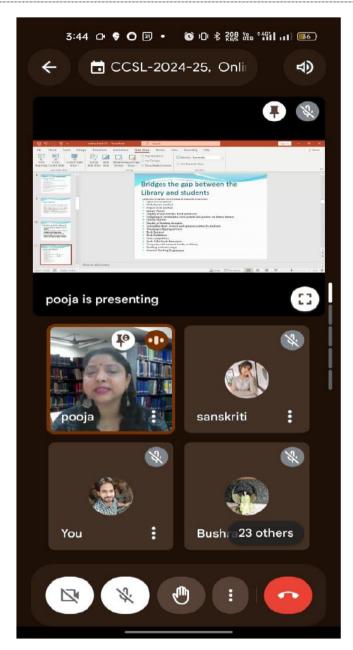


- 1. Dr Jyotshna Sahoo (Information Literary and Digital Literary)
- 2. Dr Alekha Karadia (Print and Electronic Resources for a school library)



Prof. M.P. Singh (Exploring OER for different)

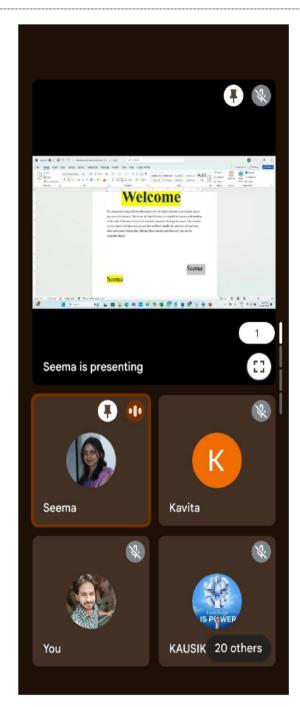




01 02

- 01. Mohit Gupta (Web based Tools for a School Library)
- 02. Dr Pooja Jain (Activities to inculcate and enhance Reading habits)





2

- 1. Dr D.K. Singh (Library Records)
- 2. Dr Seema Dwivedi (Basic Computer processing Word, Excel, PPT, etc.)



Dr S.K. Pathak (Collection Development: Need and benefits of collection)



PROF N.K. SWAIN (INCLUSIVE SERVICES – INCLUSIVE SETUP)

EXAM NOTIFICATION

क्षेत्रीय शिक्षा संस्थान

(राष्ट्रीय शैक्षिक अनुसंघान और प्रशिक्षण परिषद् की स्वायत्त इकाई) (शिक्षा मंत्रालय, भारत सरकार के अर्न्तगत) ज्यामला हिल्स, भोपाल - 462 002



Regional Institute of Education

(A constituent Unit of National Council of Educational Research & Training Under Ministry of Education, Govl. of India) Shyamla Hills, Bhogal - 462 002



Certificate Course in School Library (CCSL-2024-25)

Date: 11.02,2025

Notice

Subject: Final Written Examination and viva will be conducted online between 3rd and 7th March 2025

This is for information of all participants in the course "Certificate Course in School Library" CCSL-2024-25 that the final written examination and viva of the course and personal contact programme (PCP) will be organised online between 3rd and 7th March 2025. The examination schedule and modality will be communicated soon. All participants must attend the programme (PCP) and take the exam al scheduled time. Viva-Voce, assignment submission, and project report submission will be during this time. Failing to attend any examination, viva, assignment & project report submission will be treated as discontinuation of the course.

Dr P.K. Tripathy

Programme coordinator

Phone: 0755-2661463, Email: principal@riebhopal.in

Website: www.riebhopal.nic.in | Twitter: @RiEBhopal | Youtube: RIE Bhopal Official

EXAMINATION TIME TABLE



Regional Institute of Education, Bhopal, Madhya Pradesh

CCSL Personal Contact Programme Timetable March 3rd to 7th, 2025

Examination & Viva - Voice

Day & Date	Viva/Practical & Personal Interaction (3:30 PM – 4:30 PM)	Final Written Examination (5:00 PM – 7:00 PM)		
Monday, 03.03.2025	Roll No. CCSL/24/01 TO CCSL/24/09	Exam: Paper - 1 (Fundamentals of School Library)		
Tuesday, 04.03.2025	Roll No. CCSL/24/10 TO CCSL/24/18	Exam: Paper - II (Collection Development in School Libraries)		
Wednesday, 05.03.2025	Roll No. CCSL/24/19 TO CCSL/24/27	Exam: Paper - III (School Library Organization and Management)		
Thursday, 06.03.2025	Roll No. CCSL/24/28 TO CCSL/24/36	Exam: Paper - IV (School Library Activities and Services)		
Friday, 07.03.2025	Roll No. CCSL/24/37 TO CCSL/24/44	Exam: Paper – V (Technologies for a School Library)		





Regional Institute of Education, Bhopal, Madhya Pradesh

Examination modalities:

Please take the note of the following steps to attend the online written examination:

- 1. Question papers will be uploaded to the WhatsApp group 10 minutes before the examination starts.
- 2. Answers will be written in a ruled register with the mention of candidate's name and paper name & No. Each page should be given page number. (The register should be kept with the candidate for future reference)
- Immediately after completion of the examination the photographs of the answer pages are to be sent to the course e-mail ID: <u>ccsl2023riebpl@gmail.com</u> from candidate's e-mail ID.
- 4. Question paper structure:
 - 04 longer answer type questions 15 marks each
 - · 02 short answer type questions of 5 marks each.
 - · Total mark: 70.
 - Total time: 2 hours
 - Answer can be written in English or Hindi language
- 5. Presentation and Viva-voice will be after completion/During the written examination.
- 6. Softcopy of the Project Report to be sent to the course e-mail ID: ccs/2023riebpi@gmail.com from candidate's e-mail ID.
- 7. Any other matter, if needed, will be discussed or communicated through online meeting or in WhatsApp group.



PARTICIPANTS FINAL LIST

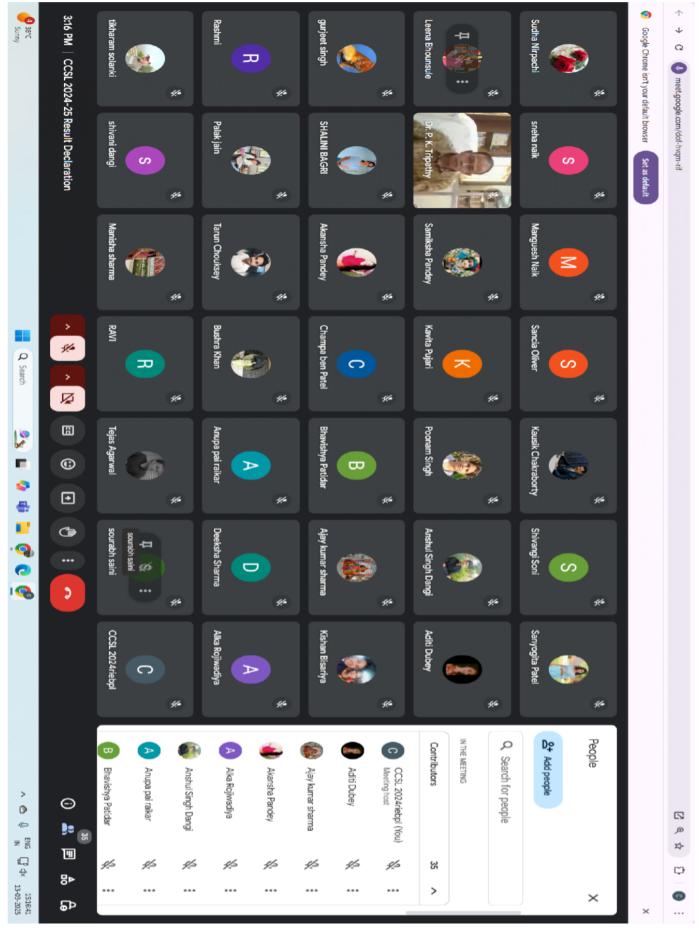
Certificate Course in School Library (CCSL - 2024-25)

Examination Date - 3rd to 7th March 2025

Total Candidates list

S.NO.	Candidate's Name Registration Nu		Year	
1	ADITI DUBEY	CCSL/24/01	2024-25	
2	AJAY KUMAR SHARMA	CCSL/24/02	2024-25	
3	AKANSHA PANDEY	CCSL/24/03	2024-25	
4	ALKABEN ROJIVADIYA	CCSL/24/04	2024-25	
5	ANSHUL SINGH DANGI	CCSL/24/05	2024-25	
6	ANUPA DATTAKUMAR PAI RAIKAR	CCSL/24/06	2024-25	
7	BHARTI PAL	CCSL/24/07	2024-25	
8	BHAVISHYA PATIDAR	CCSL/24/08	2024-25	
9	BUSHRA NISA KHAN	CCSL/24/09	2024-25	
10	CHAMPABEN D PATEL	CCSL/24/10	2024-25	
11	DEEKSHA SHARMA	CCSL/24/11	2024-25	
12	DINESH KUMAR GOHILE	CCSL/24/12	2024-25	
13	GURJEET KAUR SINGH	CCSL/24/13	2024-25	
14	HARSHWARDEN NAMDEO	CCSL/24/14	2024-25	
15	KANUPRIYA SONI	CCSL/24/15	2024-25	
16	KAUSIK CHAKRABORTY	CCSL/24/16	2024-25	
17	KAVITA PUJARI	CCSL/24/17	2024-25	
18	KISHAN BISARIYA	CCSL/24/18	2024-25	
19	KOMAL BANKAR	CCSL/24/19	2024-25	
20	LEENA BHOUNSULE	CCSL/24/20	2024-25	
21	MADHVI DISORIYA	CCSL/24/21	2024-25	
22	MANGUESH ANAND NAIK	CCSL/24/22	2024-25	
23	MANISHA SHARMA	CCSL/24/23	2024-25	
24	PALAK JAIN	CCSL/24/24	2024-25	
25	POONAM SINGH	CCSL/24/25	2024-25	
26	PREETI AHIRWAR	CCSL/24/26	2024-25	
27	RASHMI BISARIYA	CCSL/24/27	2024-25	
28	ROSARIO MARY	CCSL/24/28	2024-25	
29	SAMIKSHA PANDEY	CCSL/24/29	2024-25	
30	SANCIA EDLYN OLIVER	CCSL/24/30	2024-25	
31	SANYOGITA PATEL	CCSL/24/31	2024-25	
32	SHALINI BAGRI	CCSL/24/32	2024-25	
33	SHIVANGI SONI	CCSL/24/33	2024-25	
34	SHIVANI DANGI	CCSL/24/34	2024-25	
35	SIDDHANT DUBEY	CCSL/24/35	2024-25	
36	SNEHA DATTAPRASAD MANDREKAR	CCSL/24/36	2024-25	
37	SONIYA MISHRA	CCSL/24/37	2024-25	
38	SONIYA PATEL	CCSL/24/38	2024-25	
39	SOURABH SAINI	CCSL/24/39	2024-25	
40	SRASHTI DHURVE	CCSL/24/40	2024-25	
41	SUDHA NIRPACHI	CCSL/24/41	2024-25	
42	TARUN KUMAR CHOUKSEY	CCSL/24/42	2024-25	
43	TEJAS AGARWAL	CCSL/24/43	2024-25	
44	TIKHARAM SOLANKI	CCSL/24/44	2024-25	

RESULT ANNOUNCEMENT ONLINE LAST SESSION



RESULT ANNOUNCEMENT ONLINE LAST SESSION

FINAL RESULT SHEET

Regional Institute of Education, Bhopal Certificate Course in School Library (CCSL - 2024-25)

Result

(Date: 11-03-2025)

S.No.	Registration Number	Candidate's Name	Obtained total	Total marks	Percentage	Rank	Division
1	CCSL/24/01	ADITI DUBEY	453	600	75.50%	3 rd	1 st
2	CCSL/24/02	AJAY KUMAR SHARMA	414	600	69.00%		2 nd
3	CCSL/24/03	AKANSHA PANDEY	413	600	68.80%		2 nd
4	CCSL/24/04	ALKABEN ROJIVADIYA	370	600	61.60%		2 nd
5	CCSL/24/05	ANSHUL SINGH DANGI	415	600	69.10%		2 nd
6	CCSL/24/06	ANUPA DATTAKUMAR PAI RAIKAR	455	600	75.80%	2 nd	1 st
7	CCSL/24/07	BHARTI PAL	411	600	68.50%		2 nd
8	CCSL/24/08	BHAVISHYA PATIDAR	427	600	71.10%		1 st
9	CCSL/24/09	BUSHRA NISA KHAN	435	600	72.50%		1 st
10	CCSL/24/10	CHAMPABEN D PATEL	378	600	63.00%		2 nd
11	CCSL/24/11	DEEKSHA SHARMA	383	600	63.80%		2 nd
12	CCSL/24/13	GURJÉET KAUR SINGH	421	600	70.10%		1 st
13	CCSL/24/14	HARSHWARDEN NAMDEO	366	600	61.00%		2 nd
14	CCSL/24/15	KANUPRIYA SONI	430	600	71.60%		1 st
15	CCSL/24/16	KAUSIK CHAKRABORTY	442	600	73.60%		1 st
16	CCSL/24/17	KAVITA PUJARI	450	600	75.00%		1 st
17	CCSL/24/18	KISHAN BISARIYA	426	600	71.00%		1 st
18	CCSL/24/20	LEENA BHOUNSULE	422	600	70.30%		1 st
19	CCSL/24/22	MANGUESH ANAND NAIK	444	600	74.00%		1 st
20	CCSL/24/23	MANISHA SHARMA	447	600	74.50%		1 st
21	CCSL/24/24	PALAK JAIN	467	600	77.80%	1st	1 st
22	CCSL/24/25	POONAM SINGH	446	600	74.30%		1 st
23	CCSL/24/27	RASHMI BISARIYA	398	600	66.30%		2 nd
24	CCSL/24/29	SAMIKSHA PANDEY	407	600	67.80%		2 nd
25	CCSL/24/30	SANCIA EDLYN OLIVER	418	600	69.60%		2 nd
26	CCSL/24/31	SANYOGITA PATEL	428	600	71.30%		1 st
27	CCSL/24/32	SHALINI BAGRI	431	500	71.80%		1 st
28	CCSL/24/33	SHIVANGI SONI	380	600	63.30%		2 nd

Examiner Name and Signature

Dr Rajneesh (Examiner) - Ray

Principal

Principal

Principal

Principal

Page 1 of 2

Regional Institute of Education, Bhopal Certificate Course in School Library (CCSL - 2024-25) Result

(Date: 11-03-2025)

29	CCSI/24/36	SNEHA DATTAPRASAD MANDREKAR	424	600	70.60%	1 st
		SUDHA NIRPACHI	436	600	72.60%	1 st
		TARUN KUMAR CHOUKSEY	400	600	66.66%	2 nd
		TEJAS AGARWAL	431	600	71.80%	1 st
	CCSL/24/44		386	600	64.30%	2 nd

Absent Candidates

The list of candidates absent in the examination is given below:

S.No.	Registration Number	Candidate's Name	Obtained total	Total marks	Percentage	Rank	Division
1	CCSL/24/12	DINESH KUMAR GOHILE	А	600			
2	CCSL/24/19	KOMAL BANKAR	A	600		***	
3	CCSL/24/21	MADHVI DISORIYA	Α	600			
4	CCSL/24/26	PREETI AHIRWAR	A	600			
5	CCSL/24/28	ROSARIO MARY	A	600			1
6	CCSL/24/34	SHIVANI DANGI	A	600			
7	CCSL/24/35	SIDDHANT DUBEY	A	600			
8	CCSL/24/37	SONIYA MISHRA	A	600			
9	CCSL/24/38	SONIYA PATEL	A	600			
10	CCSL/24/39	SOURABH SAINI	A	600			
11	CCSL/24/40	SRASHTI DHURVE	A	600			

A = Absent

Examiner Name and Signature

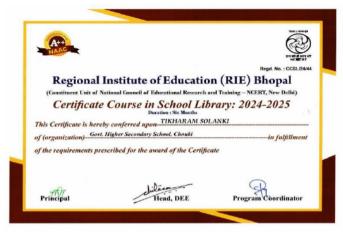
Dr Rajneesh (Examiner) -

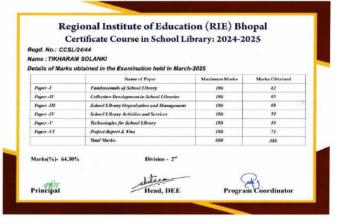
Dr P.K. Tripathy (PC) -

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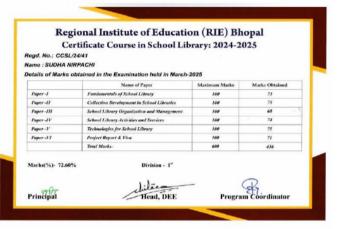
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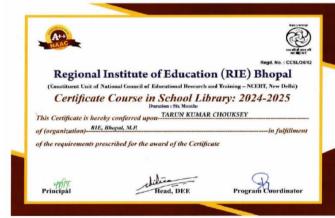
RESULT CERTIFICATES DISTRIBUTION

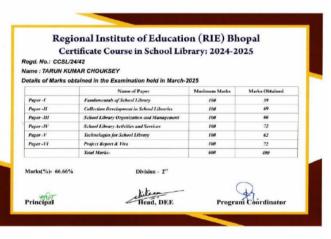


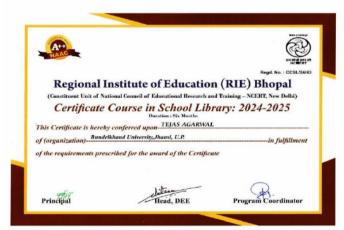














Report PAC 23.32

Certificate Course in School Library 2024-25

Content:

The Regional Institute of Education (RIE) in Bhopal offers a certificate course in Library Science under PAC 23.32 program aimed at equipping participants with essential skills and knowledge in library management and information science. This course covers topics such as library organization, cataloguing, classification systems, digital libraries, and information retrieval. Participants gain practical experience through hands-on training and workshops, preparing them for roles in libraries across various sectors. The program is designed to meet the growing demand for skilled library professionals in both traditional and digital environments.

Major Highlights:

- The Regional Institute of Education (RIE) in Bhopal offers a certificate course in Library Science, with a sanctioned capacity of 45 seats. During the recent session, 11 students opted Absent of the course due to some personal issue, leaving 44 students who completed the program. Among these, 33 students successfully passed the examination, while 0 students received supplementary results. This course aims to equip students with foundational skills in library management and information science, preparing them for careers in various library settings.
- For all details related to this course please visit our library website link linked to the library website https://riebhopallibrary.joomla.com.

Feedback:

This certificate course in school library at RIE Bhopal has been an outstanding success. This course was successfully completed in 6 months. the training has significantly improved library services and fostered a more engaging learning environment in schools.

Program Coordinator

Dr P. K. Tripathy

विद्या ऽ मतमञ्जूते



एन सी ई आर टी NCERT

Regional Institute of Education

National Council of Educational Research and Training (NCERT) Shyamla Hills, Bhopal - 462013